

2021 Online Fall P2P Program Directions (Buddies' Parents)

1. After registering through the "Buddy Application" at [FCCGW.ORG/YOUTH](https://fccgw.org/youth), please pay the registration fee of \$100 through the homepage. After confirming the student's name and payment information, we will send you a "registration complete" email. Payment option 1: **Venmo** – ID: [FCCGW](#) Option 2: **PayPal** – ID: paypal.me/fccgw
2. Please attend the Orientation on 09/20(Mon) at 7 pm via Zoom. (from 7pm to 8pm via Zoom)
3. On 9/22(Wed), you will receive information about the matched Helper via email.
4. Online scheduling will be flexible and it should be agreed by all participants ([Buddy](#), [Helper](#), and [Supervisor](#)).
 - We recommend contacting each other through [email](#). We want you to have all records of communication for your protection.
 - If Buddy/Helper have difficulties communicating via email, they can contact by personal cell phone or Kakao Talk with the consent of the other.
5. Online P2P will be held via [Google Meeting](#) or [Google Classroom](#).
 - In order to participate in the Online-P2P program, you must have an active Google account.
6. Typically, a Helper's parent will be the [Parent Supervisor](#); which they will receive an email regarding.
 - During the Online-P2P program, a [Parent Supervisor must attend each session](#).
7. After setting up the meeting, the [Helper will send a Google meeting invitation](#).
 Buddy (your child) will meet his/her helper via Google Meetings on the scheduled day.
 - **Buddy's Parents, please help your kid(s) to attend and prepare class material BEFORE the Online-P2P class.**
 - A regular schedule consists of **one weekly 1-hour session (total 12 sessions)** from **September 27th through December 19th. At least 1 session is required weekly**; more sessions are optional upon the agreement between Helper and Buddy. 12 sessions must be completed throughout the Online-P2P program. Additional sessions are optional, based on the agreement between Helper and Buddy.
 - **If you wish to change the schedule**, please contact the helper within 24 hours to reschedule. If you do not attend the scheduled session without notice, you will be considered absent and you will not be able to arrange for a makeup session.
 - **Additional sessions are possible up to a total of 20 sessions with the consent of the helper.**

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What does a Parent Supervisor do?

- To provide a safe learning environment, a parent supervisor must attend each session during the online P2P program. Either the helper's parent or buddy's parent can be a supervisor.

Parent Supervisor Direction

- During the online P2P program, the **parent supervisor must join the online class for the supervising**. The Helper must arrange the schedule with parent supervisor and buddy or his/her parents.
 1. Attend each online class.
 2. Turn off mic and video.
 3. Monitor the class. Supervisor cannot interrupt the class (for example, parent supervisor cannot criticize tutoring contents or style during the session. The role of supervisor is to monitor the attitudes of both the students and if any problematic behaviors and/or words are detected.)
 4. **Supervisor is responsible for what students are doing and saying in each session.**
 5. Supervisor must submit an initial "Session Report" on the link the P2P sent. **FOR EACH SESSION.**
 - If you do not complete the session report in google form, your helper's service hours will not be accumulated.